

Shreveport Historic Preservation Commission

MINUTES Friday, January 19, 2024

Council Chambers at Government Plaza
505 Travis Street
Shreveport, Louisiana

Commissioners

Commissioner Gary Joiner, Chair
Commissioner Lane Callaway, Secretary
Associate Commissioner Verni Howard

Visitors

Kenneth Alexander, Sr. (COA 24-1-HPC)

Shreveport-Caddo Metropolitan Planning Commission (MPC)

Mr. Adam Bailey, Community Planner / Design Manager, MPC and HPC Ex-Officio
Mr. Walter Johnson, Community Planner, MPC
Ms. Peiyao Li, Community Planner, MPC

City Attorney's Office

Mr. Tanner R. Yeldell, Assistant City Attorney

1. Meeting was called to order by the Chair at 4:00pm, with a quorum present.

Administrative Note: Due to absences of regular Commissioners for the January 19 session of HPC, Associate Commissioner Howard took the place of Commissioner Jernigan.

2. Opening Remarks: The Chair read the memorandum titled, *Identifying Procedures for Review of Applications* to all present.

3. Approval of HPC Meeting Minutes: The Chair asked for questions, comments, and discussion on the HPC Minutes for December 19, 2023. Having none, the Chair made the motion to approve and requested a second, and vote. The motion was seconded by Associate Commissioner Howard and passed with three affirmative votes, none against.

4. New Business:

a. Certificate of Appropriateness – COA 24-1-HPC: 651 Oneonta Street, Contributing Element to South Highlands Historic District, new construction in extending roof cover above front porch – and – adding privacy fence and small gate at the rear side of the residence.

MPC Staff Case Report: Mr. Johnson presented the application containing four photographs. One photograph was the front façade of the residence with remaining three detailed photographs of the of the dwelling's front porch. The application also contained a zoning map depicting the property, aerial photograph pinpointing the property, and four drawings of the dwelling's front porch and its proposed alternation. A fifth drawing depicting the location of the new privacy fencing and gate in the dwelling's back yard in relation to the existing fence line. The applicant proposed adding four columns on the front porch to support and the extension of the roof thus covering the front porch. Applicate is to ensure the new

columns and roof extension complements the existing structure and architectural style. MPC staff recommends Approval of both the work on the front porch and fencing in the back yard.

Public Comments: The Chair thanked Mr. Johnson, asked for any public comments and recognized Mr. Alexander, the COA applicant. Mr. Alexander noted the addition to the front porch is keep the rain from further deteriorating the exposed front door area.

HPC Discussion and Vote on Recommendation: The Chair thanked Mr. Alexander and asked for any comments or questions from the Commissioners. Having none, the Chair called for a motion, second, and vote on the front porch alternation and addition of the fencing. Associate Commissioner Howard made the motion to approve the COA, seconded by Commissioner Callaway, with the resulting vote of three affirmative and none against.

b. Discussion and Decision: HPC By-Laws amended draft dated 15 December 2023.

Administrative Note: The effort to rewrite and update HPC By-Laws was ongoing prior to the formal discussion by the HPC on December 19, 2023. The HPC By-Laws amended draft was distributed by Mr. Tanner R. Yeldell, Assistant City Attorney and legal advisor to the HPC with HPC members providing comments. The draft By-Laws discussion and approval was place on the agenda for January to ensure all HPC member had time to read and contribute to a detailed discussion prior to the January session.

The Chair thanked Mr. Yeldell for the re-crafting and legal review as well as HPC members for providing comments and questions to arrive at a final draft. The Chair asked for any concluding comments and questions and recognized Commissioner Callaway.

Commissioner Callaway noted for consideration the following clarifying items:

- (1) *Paragraph 2.2 Officer; subparagraph d. Vacancies:* If an officer position became vacant that the election of a replacement Officer is to complete the ongoing term so to keep all Officer terms ending on September 30 to accommodate the normal annual Officer term that begins on October 1.
- (2) *Paragraph 2.4 Committee Appointments and Procedures; subparagraph f:* Suggest adding all meetings of an established committee must follow State public meeting laws as well as to provide the HPC Secretary an agenda.
- (3) *Paragraph 3.2 Ex Officio Duties; subparagraph b:* Capitalize Certified Local Government since this is a definite duty granted by the U.S. Department of the Interior to review all nominations from Shreveport to the National Register of Historic Places as well as review Section 106 actions under the National Historic Preservation Law.
- (4) *Paragraph 4.2 Review and Recommendations; subparagraph b:* Add verbiage to advise the MPC Zoning Board when requested or as applicable for an appealed Certificate of Demolition or Certificate of Certification.

The Chair thanked Commissioner Callaway and asked for additional comments from the HPC members. There was none. The Chair asked if he made a motion to approved the By-Laws with the just made minor modifications incorporated; could that be done or wait for an amended draft of the By-Laws to be reconsidered. Mr. Tanner indicated the proposed motion was sufficient.

The Chair made the motion to approved the By-Laws adding the discussed minor modifications. This motion was seconded by Associate Commissioner Howard, with the resulting vote of three affirmative and none against.

5. Updates, Advising, Awareness, and HPC Business Items:

a. Two nominations for the State Review Board on March 28: Commissioner Callaway stated the two nominations included the Cross Lake Pumping and Filtration Plant and Barret Elementary School. He noted the nominations had to be modified at the last moment to comply with a change by the National Register than applied to all pending nominations and limited required photographs to a maximum of 20. HPC should expect two Certified Local Government actions to complete during the forthcoming February session of HPC.

b. Preliminary Determination of Individual Listing (PDIL) for 1200 Marshal Street: Commissioner Callaway noted a draft PDIL was provide to the owners as part of a federal rehabilitation tax incentive application they were considering. If tax credits are granted, then the owners have 30 months to ensure the 1919-built building is listed on the National Register.

c. The Chair recognized the Ex-Officio for an update: An interior rehabilitation is being planned for the Fairmount Apartment building, a Contributing Elements in the Shreveport Commercial Historic District. The Chair recognized Commission Callaway who asked Mr. Bailey if there were any updates on the stopped rehabilitation on Arlington Hotel and any movement to start rehabilitation of the Antioch Church building. Mr. Bailey noted the owners which started the Arlington's rehabilitation had lost their ownership. No update for Antioch.

d. Commissioner Callaway reminded all that the next HPC session is on Friday, February 23 at 4:00pm with the March session to return to the normal third Tuesday.

6. Public Comments: The Chair asked for any public comments; there were none.

7. Adjournment: The Chair asked for a motion to adjourn, second, and a vote. Commissioner Callaway made the motion to adjourn, seconded by the Chair. The resulting vote was three affirmative votes, none against. The Chair adjourned the HPC Meeting at 5:02pm.